

The New York State Liquor Authority has permitted wholesalers to accept orders for alcoholic beverages from retailers as late as December 30, 2011 at prices posted for December 2011.

Please follow the procedures to ensure that the proper pricing is applied.

**Orders placed on Friday, December 30, 2011:**

- **For December pricing** - Orders can be placed via Sales Rep **OR** the Order Board. These orders will be delivered on Tuesday, January 3<sup>rd</sup>, 2012 with an invoice date of December 31, 2011. Invoices dated December 31, 2011 will be delivered on January 3, 2012 and due on February 2, 2012.
- **For January Pricing** – Orders must be placed via the Order Department (request January pricing), IVR or Beverage Access. These orders will be delivered on Tuesday, January 3, 2012 and will have an invoice date of January 3, 2012. These invoices will be due on February 2, 2012.

**Bill and Storage Orders Placed on Saturday - December 31, 2011:**

- **For December pricing** – Bill and Storage orders can be placed via Sales Representative until 11:40pm on December 31, 2011. These orders will have an invoice date of December 31, 2011 and will be due on February 2, 2012. Normal storage charges apply.

**General**

- Customers requesting items to be delivered on the same day at different pricing will receive separate invoices, however orders will be combined on a daily basis to determine if a delivery charge will be assessed.
- Beverage Access orders placed on December 30, 2011 will receive January pricing. If December pricing is required, the Sales Representative must place the order for the customer or call the Order Department.